

Post Title: International Consultant to Support the Development of the 1st Annual Implementation Plan of the National Strategy for Social Protection 2021-2030 in Timor-Leste

Organization Unit: CO-Jakarta

ILO Office: Timor-Leste

Duration: 1 February 2022 – 30 April 2022

1. Background

Social protection is first and foremost a human right. In Timor-Leste, the right to social protection is enshrined in the Constitution of the Timorese Republic (Article 56), which recognizes citizens' right to social assistance and social security and sees the establishment of the system as far as the state's resources allow. Anchored in human rights, the Government of Timor-Leste has made efforts to protect all citizens, with a particular focus on the most vulnerable, to ensure that they can fulfil their potential.

ILO Recommendation No. 202 of 2012 on Social Protection Floors (PPP) establishes that social protection system provide benefits through contributory or non-contributory mechanisms (or a combination of these mechanisms), in cash or in kind, to achieve the human right to social security (social protection) and guarantee protection against, namely:

- Lack of work-related income (or insufficient income) as a result of various risks throughout life (illness, disability, maternity, paternity, work accident or occupational disease, unemployment, old age or death of a family member);
- Lack of access, or unaffordable access, to health care;
- Insufficient family support, especially for dependent children and adults;
- Poverty and social exclusion.

The National Strategy for Social Protection (NSSP) 2021 – 2030 was approved by the Council of Ministers on November 11, 2021. This is the first strategic document of this nature developed in the country, reiterating the commitment of the Government of Timor-Leste to continue strengthening the social protection system, ensuring the fundamental rights and guarantees of all the citizens, including the poor and most vulnerable.

The NSPS 2021-2030 aims to “achieve the end of poverty, promote peace, guarantee access to health, education and other essential social services, guarantee adequate care for children, the elderly and the disabled, and protect the population from social and economic risks, thus guaranteeing a decent standard of living for all Timorese citizens”.

The strategy sets out three strategic objectives: (1) Reduce Poverty; (2) Improve and Expand Social Security for Workers; (3) Institutional Development. To achieve the three strategic objectives, 12 priority intervention areas were established, and 55 activities were identified to materialize the vision of social protection in Timor-Leste.

The NSSP 2021-2030 has been part of an extensive and highly participated public consultation process since 2016, based on an innovative Assessment-Based National Dialogue (ABND)

exercise led by the Ministry of Social Solidarity and Inclusion (MSSI) between 2016 and 2018, with technical assistance from the ACTION Program /Portugal implemented by ILO.

A governance structure will be created to support the government to meet its objectives and implement the NSSP 2021-2030. This includes a National Council for Social Protection, led by the Prime Minister's office, and an Executive Secretariat for Social Protection, led by MSSI, as well as an Inter-institutional Monitoring and Evaluation Group.

The Social Protection Department of the ILO (SOCPRO/ILO) and the International Training Centre of the ILO (ITCILO), in joint collaboration with the ILO regional Offices, are implementing the project “ACTION/Portugal - Strengthening of the Social Protection Systems of the PALOPs and East Timor”. The main purpose is to extend coverage of social protection systems through the following main four intervention axis:

- a) Support national institutions in the design, implementation and evaluation of programs of social protection towards the implementation of comprehensive national social protection systems, including floors, contributing to national dialogue processes related to the extension of coverage;
- b) Strengthen the capabilities and capacities of national institutions for the implementation of comprehensive and integrated social protection systems, the improvement of social protection statistics and the capacity to monitor the progress of SDGs through training and capacity building activities and of technical assistance;
- c) Facilitate the access of the PALOP and Timor-Leste to information, practices and didactic resources to support the processes of implementation or extension of social protection available at regional and international level; and
- d) Contribute to the exchange of knowledge regarding innovations and good practices adopted within the scope of the CPLP regarding the implementation and strengthening of Social Protection Floors

In this context, the ILO, under the scope of the ACTION/Portugal project, is providing technical assistance to MSSI and the government in the implementation, monitoring and evaluation of the NSSP 2021-2030.

The ILO-Dili Office intends to contract an International Consultant to support MSSI team in the development of the 1st Annual¹ Implementation Plan for the NSSP 2021-2030. The International Consultant will provide technical assistance in drafting, preparing, review and finalize the Implementation Plan while will build MSSI internal capacity.

2. Assignment - Specific Objectives

Using the NSSP 2021-2030 as the strategic planning tool, the International Consultant will provide technical assistance to MSSI in the following:

- a) Drafting the 1st Annual Implementation Plan for the NSSP 2021-2030, where appropriate and relevant, and assisting in the technical discussions, revisions and approval processes;

¹ Or biennial for the first two years, 2022 and 2023.

- b) Drafting supporting tools, such as logframe and other monitoring tools, where appropriate and relevant, and assisting in the technical discussions, revisions and approval processes;
- c) Work jointly with the MSSSI team to support the development of the Annual Implementation Plan, as required;
- d) Conduct working sessions with MSSSI team and other counterparts, as required.
- e) Provide inputs/review as required to support the MSSSI team;
- f) Build MSSSI internal capacity through co-work.

3. Expected Deliverable Outputs

The following are the deliverables from the International Consultant, which will be subject for review and approval of the ILO:

Output 1: Draft Annual Implementation Plan submitted. Submission of the Draft Annual Implementation Plan. The draft Annual Implementation Plan should include at least the following: (i) a brief introduction, (ii) activities to be implemented organized by each strategic objective and priority areas of intervention defined by the NSSP 2021-2030; (iii) logframe or matrix which summarizes and connects the main elements, including linkages to performance budget; (iv) good governance; (v) monitoring and evaluation and; (vi) budget.

Output 2. Final Annual Implementation Plan submitted. Submission of the Final Annual Implementation Plan.

4. Workplan and Timeframe

The consultancy work will be conducted and finalized in **30 working days**, from **1st of February 2022 – 30 April 2022**.

The International Consultant will report to the ILO Senior Social Protection Specialist for Timor-Leste.

Proposed Activities	Number of working days	Indicative date
Desk review	2	01 Feb – 04 Feb 2022
Prepare the first Draft of the Annual Implementation Plan, including any necessary planning and monitoring tools	10	07 Feb – 20 Feb 2022
Conduct activity and program-based working sessions with MSSSI and other relevant government partners to develop the implementation plan further	5	14 Feb – 25 Feb 2022
Share, present, discuss and collect technical inputs and suggestions to the Draft of the Annual Implementation Plan	2	28 Feb – 04 Mar 2022
Incorporate feedback and revise the Draft of the Annual Implementation Plan	5	1 Mar – 11 Mar 2022
Share the revised Draft of the Annual Implementation Plan for final comments and adjustments	0	11 Mar 2022
Finalize and submit the Final Annual Implementation Plan	6	17 Mar – 25 Mar 2022
Total	Up to 30 working days	

5. Payments

The consultant shall not, in any circumstances, be entitled to any payments other than those expressly mentioned below.

1. 70%, payable upon submission of the Output 1 to the satisfaction of the ILO.
2. 30%, payable upon submission of the Output 2 to the satisfaction of the ILO.

6. Selection Criteria

Qualifications and Experience

- A tertiary qualification in Economics or Management from a recognized university;
- Experience in the development of implementation/operational plans following logic framework approach and logframe;

- Experience in providing technical assistance and building capacity of government counterparts.

Skills and Knowledge

- Good understanding on the development of implementation plans and monitoring tools within public sector environments;
- Familiarity with the social protection sector;
- Excellent time management and organisational skills;
- Fluency in written and spoken Portuguese. knowledge of Tetun is an advantage.

7. How to apply

Interested candidates should send cover letter with an updated Resume to Ms Rita Fernandes at fernandesr@ilo.org before **January 14, 2022, 6pm (Dili time).**

Only short-listed candidates will be contacted.